



The Arts Council of New Westminister

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ArtToGo WORKSHOP ASSISTANT

The **Arts Council of New Westminister (ACNW)** is a non-profit organization dedicated to the visual, literary and performing arts. Its aim is to bring the community together through the Arts. The **ACNW** organizes **ArtsToGo Tents**, free all-ages art workshops held at various venues throughout the City of New Westminister, inviting members of the community to take part in creating art and participate in associated events.

The **ACNW** is seeking **ArtsToGo Workshop Assistants** to provide support to the ArtsToGo instructors. This is an excellent position for someone who wants to work closely with the public in a lively and interactive arts environment and gain experience in teaching art and working with children. Please note: a criminal record check will be required for any volunteers working with children.

Responsibilities include (but are not limited to):

1. Assisting the ArtsToGo instructor during art-making workshops
2. Helping the instructor with the set-up and take-down of the event; may be required to lift and carry boxes, tables and chairs
3. Working with children and families; facilitating with art-making
4. Working indoors and outdoors

Work Schedule: A commitment of one afternoon/evening per month - 2 hours

Knowledge and Experience

- An interest and/or background in art, teaching and working with children, families and the public in general

Key Competencies

- Excellent communication skills in English - written and verbal
- Comfortable working with children and groups
- Ability to work collaboratively as part of a team
- Able to meet deadlines; creative problem solving; flexible and adaptable

Volunteer Benefits

- Experience in the preparation/facilitation of art-making events; learning about teaching
- Valuable contribution to/engagement with the New Westminister Arts community
- Reference letter after 50 hours
- Invitation to an annual volunteer appreciation event
- Much appreciation by the staff of The Arts Council of New Westminister

Submit your application at <http://artscouncilnewwest.org/> and fill out the online form, or email info@artscouncilnewwest.org

For more information, please call the Gallery at 604-525-3244.